

NEIGHBORS OF PINEHURST (NOP)

Monthly Board Meeting Minutes

DATE: January 2, 2019

Attendance:

Name		Present	Notes:
President	Pat Keegan	x	
Vice President	Kaye Marrale	x	
Secretary	Carol Weiss	x	
Treasurer	Mo Snowden	x	
Book Club	Susan Zanetti	x	
Bridge	Phyllis Clark		
Couples bridge	Lynn Moore		
Dining Out	Pat Sykora	x	
	Cathy Slocum	x	
Membership Directory	Jack MacMillan	x	
Newsletter	Janet Farrell		
Progressive Dinner	Karen Herring	x	
	Gloria Slate	x	
Publicity	Wendy Schrieber	x	
	Becca Leen		
Recipe & Games	Connie Heishman	x	
Social Registrar	Sheila Henderson	x	
Special Events			
Sunshine	Ginny Notestine		
Website	Mary Schneider*	x	
Wine	Jeane Kays	x	

*Board Positions that do not require monthly attendance

The Business Meeting was called to order at 4:16 P.M. by President Pat Keegan.

Pat began the meeting by welcoming board members. For this meeting and all future meetings, members are asked to enter and not ring the doorbell. Meetings will begin at 4:15 P.M. and will last approximately one hour; members are asked to bring a copy of the agenda.

She explained that the role of the Vice-President will include growing the membership. Examples of responsibilities include abolishing the waitlist for activities such as book club, recipe club and games by starting up and overseeing a new branch until someone steps up to take charge and also developing new ideas for programs of interest to members.

The role of President will be to provide support to Board Members to carry out their roles with the assistance of the Treasurer.

The minutes from the 12.03.2018 meeting were reviewed by Carol Weiss and approved.

Motion for Approval: Susan Zanetti

Second: Sheila Henderson

Treasurer Report:

Mo Snowden provided the following monthly Treasurer's report:

- The beginning balance as of 11/30/2018 was \$6,508.48
- December 2018 deposits were \$3,900.00, including dining out \$1,860.00 and membership \$2,040.00
- Expenses paid in December 2018 totaled \$129.61 for Board appreciation party
- Balance in Checkbook as of 12/31/2018 was \$10,575.87 including \$320.00 Ladies Bridge Marathon and \$120.00 Couples Bridge Marathon.

Motion for Approval: Kaye Marrale

Second: Susan Zanetti

Vice President's Report: No report.

Committee Reports:

Book Club Report: Susan Zanetti reported that the 2019 Book Club Luncheon is scheduled to take place at CCNC on October 24, 2019. The author selected is a NY Times best-selling author and has been promised that approximately 300 persons will attend.

Attendance at last year's event was 154. The name of the author is expected to be released by the end of June. There are a total of 19 book clubs including 9 sponsored by NOP. Posters and registration forms will be located in libraries, including Sothern Pines, and other areas to encourage and promote participation. Book Club #5 has been filled and the Mystery Book Club has added one new member.

Bridge Report: No Report

Jeanne Kays added that there are currently two bridge marathons on-going this month.

Dining Out Report: Pat Sykora reported that the first 2019 Dining-Out Event is scheduled for February 17, 2019 at Mid Pines Country Club. It will be a brunch costing \$37.00 per person, including Bloody Mary cocktails, champagne, and mimosas. The time to gather is approximately 11:45 PM and food is served until 2:00 PM.

Cathy Slocum reported that she is working with Janet Farrell to provide information in the Newsletter to include a cut-off date for reservations. She has received several checks already. She and Pat are working with Mid Pines for seating arrangements but were told it cost \$300.00 to secure the private Terrace Room.

Membership Report: Jack MacMillan reported:

Total Memberships as of	2015	2016	2017	2018	2019
Total Memberships	329	294	286	261	203
Singles	68	50	52	57	
Couples	261	244	234	204	
Memberships Cancelled for	2015	2016	2017	2018	2019
Total members cancelled		26	26	11	1
Singles		6	6	3	
Couples		20	20	8	1
New Members Since	2015	2016	2017	2018	2019
Total New Memberships	39	20	24	20	9
Couples	29	15	16	17	6
Singles	10	5	8	3	3
Unpaid Memberships as of	2015	2016	2017	2018	
Total unpaid memberships	31	53	36	35	69
Couples		35	22	20	
Singles		18	14	15	

Membership renewal notice in the December newsletter has elicited response and checks, leaving only 69 unpaid renewals from 2018. Jack reported there are nine new memberships for 2019 thus far, and that he has collected dues from 203 members (including new memberships). He will be sending out gentle reminder notices to those who have not paid in the next week.

Jack reminded everyone that he would send out an updated membership list every month so chairs can confirm members are current with dues. He will issue a new electronic membership list soon. He also sends new members' names to the Board Members so they are able to welcome them and encourage participation in NOP activities and clubs.

Website Report: Mary Schneider reported that the social events calendar has been recently updated and reminded everyone when sending information for the Newsletter to copy her so she is able to update the website. Pat Keegan will mail a current calendar to the Board members. Jack McMillan requested that the Board check the website for accuracy.

Newsletter: Janet Farrell submitted a report and requested the February Dining-Out and the Recipe Club January Keto information be provided to her for an e-blast to go to members. She asked that any new dates be sent to her for publication. Jack will send reminders to those members who have not renewed as of yet so the reminder in the February Newsletter can be taken out. The updated e-mail membership list will be provided to Janet by Jack Macmillan so that the 2019 g mail list can be updated; current members will receive e-blasts including the upcoming recipe club Keto meeting. Janet should send out the newsletter to both the 2018 and the 2019 member list for now. We will discuss this again in March.

Progressive Dinner: Gloria Slate reported the Spring progressive dinner is scheduled for 3/30/19, one month earlier than last year. The theme and menu will be determined in time for the next Newsletter publication and will be submitted for the website.

Publicity: Wendy Schreiber reported that she is in the process of contacting the Community Magazine as well as Real Estate offices to publicize NOP. The Community article about NOP was well received but did not provide contact information to enable persons to join. She will check in to the feasibility of a no fee ad being placed in the Community Magazine. She reported that Facebook page was also in the planning stage as well as looking at providing links to the Community and Pinestraw magazines.

Social Registrar: Sheila Henderson reported that consideration will be given to sponsoring a welcome coffee for the new members. Morning, evening, or weekend time frames to accommodate the new members will be taken into account. The gathering is held to provide new members with an opportunity to meet some Board members and become better acquainted with activities and clubs.

Special Events: No Report

Sunshine Report:

Ginny Notestine reported that 2 cards were sent in December. She also reminded the board to let her know the names of any members who needed some sunshine or cheering up.

Wine Tasting Report: Jeanne Kays reported the Wine Tasting event has been scheduled for August 16, 2019 at the Pinewild Country Club. She has received a request for additional members for a newly formed group. There are currently two groups formed, six and eight couples in each. Consideration will be given to single members wanting to join a group.

Recipe and Games Report: Connie Heishman gave the following report:

Bunco: Twelve players are currently signed up for January 4th at the home of Nancy Anders, including the new members. Eight players have signed up for January 10 at the home of Libby Amundsen. Connie has reached out to the new members who expressed interest in Bunco but reported that there are no single places available for play at this time.

Recipe Club: Nine members have signed up for the Keto meeting scheduled for January 14 at the home of Pat Keegan. An e-blast will be sent to provide information and encourage participation.

Connie has received requests to consider forming a Mexican Train/Dominoes group. Connie will put it out to members to determine if there is adequate interest and participation and

will split the responsibility with her sister, Carol. She reported that our strength and growth depend on the creation of new activities.

Old Business:

Pat led the board in review of the proposed new standing rule pertaining to membership, dues and participation in activities providing prize monies.

After some discussion, a motion to table the new standing rule was made by Kaye Marrale and seconded by Jeanne Kays. It was determined by an eight to four vote that it was not needed at this time and would be put forth again if it was found to be necessary.

Pat distributed a current Board member list including phone numbers and email addresses.

New Business:

Pat Keegan presented ideas that were generated at a prior brainstorming session for consideration of new clubs, activities, and groups to highlight our goal of expanding membership, such as a lunch and learn for bunco and other games, craft beer tasting in addition to wine tasting and reestablishing new member welcome coffees. Kaye Marrale suggested introducing new members at the upcoming brunch and providing name tags that would highlight new members as well as club leaders and board members.

The Board will review and hold additional discussions regarding Jack MacMillan's suggestion for including a public service, such as food delivery, section to provide information to the members in the Newsletter.

A motion was made to adjourn by Jack MacMillan and seconded by Jeanne Kays.

The meeting adjourned at 5:24PM.

Respectfully submitted by Carol Weiss, Secretary

Addendum: The next Board meeting will be [Wednesday, February 6, 2019 at 4:15PM at Pat Keegan's home, 27 Glasgow Drive, Pinewild. Please email Pat Keegan \[patriciakeegan6@gmail.com\]\(mailto:patriciakeegan6@gmail.com\) if you will be attending.](#)