

**NEIGHBORS OF PINEHURST (NOP)**  
*Monthly Board Meeting Minutes*

**DATE:** 11/07/2018

Attendance:

Name		Present	Notes:
Pres	Karen Herring	X	
VP	Pat Keegan		
Secy	Nancy Mack	X	
Treas.	Mo Snowden	X	
Book Club	Susan Zanetti		
Bridge	Phyllis Clark	X	
Dining Out	Jeane Kays	X	
Social Registrar	Sheila Henderson		
Membership Directory	Jack MacMillan	X	
Website	Mary Schneider*		
Newsletter	Janet Farrell	X	
Progressive Dinner	Linda Phillips		
	Gloria Slate	X	
Publicity	Gloria Bishop	X	
Sunshine	Ginny Notestine	X	
Wine	Jeane Kays	X	
Recipe & Games	Connie Heishman	X	

\*Board Positions that do not require monthly attendance

The Business Meeting was called to order at 4:05 P.M.

The minutes from the 10.03.18 meeting were reviewed and approved.

Motion for Approval: Janet Farrell

Second: Ginny Notestine

**Treasurer Report:**

Mo Snowden reported the following monthly Treasurer's report:

- The beginning balance as of 10/01/2018 was \$12,066.22
- October 2018 deposits were \$4,080.50
- Expenses paid in October 2018 totaled \$9,007.64
- Balance in Checkbook as of 10/31/2018 was \$7,139.08

Motion for Approval: Nancy Mack

Second: Janet Farrell

Mo distributed the updated 2018 budget vs actual spend along with the proposed 2019 budget for review. In the review of the proposed 2019 budget, Mo advised committee chairs not to panic if they did not receive the budget they requested, stating at some point should you find additional funds are required, then come to Mo to discuss and she will facilitate a viable solution. Overall, the spend for 2019 is expected to be similar to that of 2018.

Citing the huge success of the Members Appreciation picnic along with the fact that it is a good way to promote NOP, the decision was made to hold it again in 2019

**Vice President's Report:** No report.

**Committee Reports:**

**Book Club Report:** Susan Zanetti was not present but provided a report, of which the highlights include:

- 2018 Bookclub luncheon
  - 146 attendees, from 19 bookclubs (9 NOP; 10 non-NOP)
  - The Country Bookstore donated some books and items for raffle prizes
  - Novel Neighbors bookclub was critical to the success of the event as they created the wonderful table centerpieces and the bookmark favors plus served as the greeters and registration.
- 2019 Bookclub luncheon
  - Scheduled for Thursday, October 24, 2019
  - CCNC ballroom has been reserved for 10:30am - 1:30pm
  - Speaker commitment from a NY Times best selling author
- Bookclub #5 has a new member

**Bridge Report:** Phyllis Clark reported that one player pair is needed in order to start Grandslammer 63.

**Dining Out Report:** Jeane Kays reported that 62 are signed up to attend the November 10<sup>th</sup> Dining Out at Pinewild Country Club. Jeane stated her computer is acting up and that she needs help with making the nametags. Phyllis Clark volunteered to help make the nametags. Karen Herring reported as she will not be in attendance at the Dining Out/Annual meeting, Pat Keegan will address the business aspect of the meeting.

**Membership Report:** Jack MacMillan reported:

Total Memberships as of	2015	2016	2017	2018	2019
Total Memberships	329	294	286	261	90
Singles	68	50	52		
Couples	261	244	234		
Memberships Cancelled for	2015	2016	2017	2018	2019
Total members cancelled		26	26	11	

Singles		6	6		
Couples		20	20		
New Members Since	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Total New Memberships	39	20	24	20	3
Couples	29	15	16		
Singles	10	5	8		
Unpaid Memberships as of	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	
Total unpaid memberships	31	53	36	36	
Couples		35	22		
Singles		18	14		

Jack acknowledged the decline in membership over the years. He has already collected 2019 dues from 90 members. Jack will begin sending out notices next week for folks to renew.

Karen identified that there have been several instances this year where members who have not paid their dues, were participating in NOP events. While it is the responsibility of every activity chair to confirm all participants are members in good standing, it was acknowledged that tools have not been available to allow timely verification. To address this need, Jack identified the option of providing the current membership listing on a monthly basis to all board members. As a test, Jack will provide board members the listing of 90 names that are paid for 2019, and he asks that anyone let him know if there is a problem with the format.

**Website Report: No report**

**Newsletter:** Janet Farrell reported she must publish by 11/19 as she is going out of town. She requests that articles for the December newsletter be sent to her ASAP.

**Progressive Dinner:** Gloria Slate reported that 62 participated (utilizing 7 host homes) in the October 13<sup>th</sup> Fall Progressive Dinner, with a theme of Taste of Italy. Proposed date for the Spring Progressive dinner is March 30<sup>th</sup>. Linda Phillips is stepping down due to her mother's health. Karen Herring will be taking over the co-chair role.

**Publicity:** Gloria Bishop reported she received a call from the Welcome Center advising they were out of NOP brochures so she provided them more. She has also provided some to Kathy Lannon to use in welcoming new Pinewild residents.

Gloria reported that she, Karen and Pat met with the publishers of Our Community Magazine. They are going to feature NOP in their next issue - could potentially get the cover. Working tirelessly to address the quick turnarounds for both story and photo submission, Karen enabled NOP to maximize a great publicity opportunity.

**Social Registrar:** No Report

**Special Events:** No Report

**Sunshine Report:**

Ginny Notestine reported that 9 cards were sent in October. She also reminded the board to let her know the names of any members who needed some sunshine or cheering up.

**Wine Tasting Report:** No report

**Recipe and Games Report:** Connie Heishman presented the following report:

Bunco: The next Bunco will be held on 12/7 at the home of John & Linda Walters.

Hand, Knee, and Foot: The next HNF will be held on 11/13 at the home of Barbara Venditti. This event was cancelled for both September and October due to adverse weather conditions. Hoping this 3<sup>rd</sup> time is the charm. The December HNF is scheduled for 12/13 at the home of Carol Pizzi.

Recipe Club:

1. Next recipe club gathering will be on 11/12 at the home of Marjorie Leidy, with a theme of Before or After the Bird.
2. The holiday cookie exchange will be held on December 10<sup>th</sup>.
3. Looking at a Keto theme for January meeting

**Old Business:**

**New Business:**

Karen reported the nominations for new Board Members that are being presented to NOP membership (at the Dining Out/Annual Meeting) are as follows:

- Vice President: Kaye Marrale. VP role will change as it takes the lead in addressing membership increase and associated events
- Secretary: Carol Weiss
- Publicity: Wendy Schrieber and Becca Leen
- Dining Out: Pat Sykora and Cathy Slocum
- Progressive Dinner Co-Chair: Karen Herring

Karen led the board in discussion regarding creation of a Standing Rule addressing NOP events with payout and membership payment requirements/disqualification. Suggested wording: *Any participant in an NOP event with a prize offering must be in good standing with NOP dues payment by a designated date or time prior to the event or be subject to disqualification from the event.* Board is in favor with moving ahead with creation of this standing rule.

Karen reminded all outgoing board members to bring their white Chair notebook with any 2018 notes, reports, etc to the December meeting to provide to the incoming chair/member (this would also include any supplies purchased with NOP funds.)

*The meeting adjourned at 5:50 PM.*

*Respectfully submitted Nancy Mack, Secretary*

*Addendum: The next Board meeting will be **Monday, December 3, 2018 at 4:00PM at Pat Keegan's home,** 27 Glasgow, Drive, Pinewild. Please email Karen at [halherring@yahoo.com](mailto:halherring@yahoo.com) if you will be attending.*